



De La Salle College

Phone: 051 875294

email: application@delasallewaterford.ie Website: delasallewaterford.com

SNA Application Form

PERSONAL DETAILS

Name:

Address:

Email:

PPS No.:

Telephone:

Present Position:

QUALIFICATIONS (starting with most recent)

Qualifications
Qualification :
College/University Attended:
Course Grade Result:
Duration of Course:
Year of Award:

[illegible]

WORK EXPERIENCE

SNA Experience

Dates		School	Role
From:	To:		
		Employment Status: (TWT, Substitute etc.)	
		Employment Status: (TWT, Substitute etc.)	
		Employment Status: (TWT, Substitute etc.)	
		Employment Status: (TWT, Substitute etc.)	

Other relevant Work Experience

Dates		Company/Organisation	Role and Responsibilities:
From:	To:		
		Employment Status: (Fulltime, Part-Time, etc.)	Reason for leaving:
		Employment Status: (Fulltime, Part-Time, etc.)	Reason for leaving:
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PERSONAL INTERESTS

List your own personal interests and your level of involvement

What is your understanding of the characteristic spirit of De La Salle College, and how can you support this ethos?

What other ways may you become involved in the life of the college?

PROFESSIONAL INTERESTS

List professional organisations of which you are a member

Provide details of in-service/CPD courses you have attended

PERSONAL DECLARATION

(If this section is not complete, your application will not be considered. Please circle the relevant answers)

Have you ever been investigated by An Garda Síochána, the HSE or your employer in relation to complaints made concerning your treatment of children?

YES

NO

Have you ever been the subject of an allegation of criminal conduct towards a minor?

YES

NO

Are you aware of any material aspect of your own conduct which involves the treatment of a minor?

YES

NO

All responses furnished by you in respect of the above questions will be treated as confidential, subject to reporting obligations which may be imposed on the school, pursuant to "Children First" published by the Dept. of Children and Youth Affairs, the Child Protection Procedures for Primary and Post Primary Schools published by the DES or pursuant to any legal obligation imposed on the school to facilitate the effective investigation of a crime.

In the event of your being recommended for appointment to this position the Board of Management is obliged to comply with the terms of current DES Circular Letters. The policy of the Board of Management is that all new personnel recommended for appointment will be vetted and that the outcome of the vetting will be considered, having due regard to the school's vetting policy. This applies in respect of all recommendations for appointment to teaching, principal, deputy principal and support staff positions where the person recommended for appointment is not currently an employee of the school and applies irrespective of whether the person has been previously vetted or not.

Please note that appointment to the position is subject to the outcome of the vetting process and the determination by the Board of Management of your suitability for employment in the position, having due regard to the vetting information received. No appointment will be confirmed until the aforementioned steps have been completed.

It is essential that you make a full and appropriate disclosure in response to the above questions. In the event of an offer of employment being made to you by the Board of Management this personal declaration will constitute a fundamental term of the contract of employment. If, at any time, it is subsequently established that you have made an incomplete and/or inaccurate disclosure in this declaration, you may face disciplinary action, up to and including dismissal.

FURTHER RELEVANT INFORMATION

Please provide any further information which you feel might support your application

REFEREES

Please provide two referees (at least one of which must be connected to your most recent teaching position)

	Referee Number 1	Referee Number 2
Name:		
Position:		
Profession:		
Address:		
Telephone:		

IMPORTANT FINAL STEPS:

- Email this completed Application Form and Teaching Council Reg. and proof of Garda Vetting to applications application@delasllewaterford.ie putting as the subject of your email <subjects advertised>
- Please do not send a CV or Cover Letter.
- Canvassing will disqualify. Only shortlisted applicants will be contacted.

I certify that the above information is correct. I understand that De La Salle College, Waterford will contact my referees. I am aware of the De La Salle College, Waterford policy on vetting and accept the policy that satisfactory vetting is an essential requirement for appointment to a post in the school.

Shortlisting may apply and only those candidates shortlisted will be contacted. All appointments are subject to the sanction and approval of the Department of Education and Skills and the post not being required for the redeployment process.

If offered the position, an appointment pack must be submitted to the college before the selected candidate may commence employment. This includes: Copy of Certificates, Diplomas, Degrees, Teaching Council Registration, Garda Clearance, a Statutory Declaration and Bank details.

Signed: _____

Date: _____